

Town of Westmore  
Selectboard Meeting Minutes  
April 17, 2017

In attendance: Bill Perkins, Chair, Burton Hinton, and David Stevens, Selectmen, Melissa Zebrowski, Town Clerk, Chris Evans, Lister, Maree Bushey, Lister, Katie Anderson, Jay Hudson, Miriam Simonds, Bruce Wheeler, Wally Rogers, Renee Falconer and Norman Patenaude.

Bill called the meeting to order at 6:00 pm.

**Additions to the Agenda**

Burton moved to add the following items to the agenda David seconded. Motion passed.

- **Garbage on Hinton Hill** – Bill will call the property owner and discuss this with them. If no response/answer we will send a certified letter.
- **Paving quotes** – Norman Patenaude from Pike discussed the core samples taken from Hinton Hill. The lower end has a good hot mix to it, but up above isn't very good. The problem is there isn't enough thickness which will cause ruts. Norm stated the quotes given are honored for a paving season which generally is from 5/1-11/1. Quotes were opened and reviewed. Burton moved and Bill seconded to award and sign the paving contract with Pike Industries for Hinton Hill and Rt. 16. The cost for Hinton Hill is \$138,370.36 and for Rt 16 the cost is \$107,209.59. The paving contract for the Cemetery wasn't signed. It will need to be approved at a later date in a warned Cemetery meeting.

**Road Foreman Report**

- **Radar/Speed Quote** – The quote from Optics Planet Inc. was presented to the Selectboard and reviewed. It was mentioned that the state had offered us one in the past, but it was only temporary. Discussed the advantages of having our own and that this cart was portable and could be moved to different areas in town for various monitoring and will provide data logging. Missy asked if we should make sure our insurance covers this in the event it is damaged and/or stolen. Selectboard asked if Missy could check on adding it to our policy and/or if it would already be covered. Burton moved to approve the purchase of the radar/speed cart for \$7399 and authorization for the Town Clerk to use the debit card to make this purchase as the equipment being purchased needs to be paid in advance prior to shipping and David seconded. Motion passed.

**Old or Unfinished Business**

- **Animal Control Officer** – Renee Falconer came in to discuss this position. Discussed working with Renee on rewriting our dog ordinance and she would be happy to do this. Renee indicated Derby has a really good dog ordinance and that she just helped Brownington rewrite theirs which is very close to Derby's. Missy will get Renee a copy of our current dog ordinance and Renee will get a copy of the Derby & Brownington ordinances to compare. She mentioned how social media is very successful in reuniting animals with their owners. Discussion about the enforcement of the dog ordinance at the beach. The Selectboard would like this enforced more. Renee is willing to do this. She mentioned in Derby she is allowed to write tickets and that you would need to register with the Judicial Bureau to get a civil book for ticketing. All tickets issued go through the Judicial Bureau not the town. If we choose to do this we would need to write this in our ordinance and that our ordinance would need to be a civil ordinance. Discussion of pay scale wasn't decided.

**Approval of Minutes**

- Burton motioned to accept the meeting minutes for April 3<sup>rd</sup>, 2017. David seconded. Motion passed.

**Local citizen and visitors**

- Miriam said she attended the Waste Management District Meeting April 11<sup>th</sup>. She attended an onsite workshop about managing conflicts of interest. There is a draft bill in the Senate, bill 8 that has passed the Senate and is now in the House. If passed, it states that every municipality will be required to have a conflict of interest policy. She also reported that revenues are ahead of expenses.
- Katie thanked the Selectboard for taking the time to read the letters about ATV's. Given ATV's weren't on the agenda Bill didn't want to discuss. Bill indicated that ATV discussions are tabled for now.

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**Bill Perkins (Chair)**

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**David Stevens**

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**Burton Hinton**

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**New Business**

- **Excess Weight Permits** – Burton moved to have Bill sign the excess weight permits for JP Sicard and Camp Precast. David seconded. Motion passed.
- **Curb Cut Permit** – Burton moved to have Bill sign the curb cut permit for Daniel Locke. David seconded. Motion passed.
- **Municipal building** – discussed having the inside of the building painted. Missy will have someone come to spec out what is needed for painting the inside of the building. Afterwards, Missy will place an ad in The Chronicle. As for the outside of the building, will just see what steps need to be taken or protocols that may need to be followed given the building is a historical landmark and has lead paint.
- **Purchase of NEMRC Cash Module** – total cost approximately \$2970. This will include the module, training and a cash drawer and receipts printer. Burton moved to approve the purchase up to \$3000, David seconded. Motion passed.
- **Authorization for Town Clerk to write checks** – David moved to approve the Town Clerk to write checks for up to \$300, Bill seconded. Motion passed.
- **Tax Abatement Request** – Missy will setup the Tax Abatement request meeting to be Monday May 1<sup>st</sup> at 5:30pm.

**Correspondence**

- Rec'd letter for the 2017 Aquatic Nuisance Control Grant-in-aid (Milfoil Grant) – awarded \$16,330 for 2017 season.
- Thank you note from O.C. Citizen Advocacy for 2017 Appropriation
- Reviewed proposal from VT Recreational Surfacing & Fencing, emails from VLCT and ANR for basketball at North Beach. Will ask Steve to continue getting more information.

**Executive Session**

- David moved Bill seconded to go into executive session at 8:18pm for personnel reasons. Motion passed.
- Came out of executive session at 8:31. Bill will talk to lawyer about Darcy's retirement package.

Bill moved to adjourn, David seconded to adjourn at 8:35pm. Motion passed.

Signed by,

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Melissa S. Zebrowski  
Westmore Town Clerk

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**Bill Perkins (Chair)**

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**David Stevens**

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**Burton Hinton**