

Town of Westmore
Selectboard Meeting Minutes
May 1, 2017

In attendance: Bill Perkins, Chair, Burton Hinton, and David Stevens, Selectmen, Melissa Zebrowski, Town Clerk, Miriam Simonds, Bruce Wheeler, Paul Waskelewicz, Cathi Waskelewicz, Elizabeth Trail, Maree Bushey, Chris Evans

Bill called the meeting to order at 6:02pm

Additions to the Agenda: David motioned to add the following to the agenda. Bill seconded. Motion passed.

- Basketball court – letter from Jami Blair
- Separation Agreement for Darcy
- Building Maintenance

Basketball court: Missy presented a letter from Jami Blair in support of using the youth fund to help build a basketball court at the North Beach. Discussion occurred about this. There is about 5K in this fund at this time. Pike has offered to donate the asphalt to pave the court. There will be no lights and the same rules as the beach will apply. Cathi expressed concern about youth being overtaken by the adults when the beach is quite busy. Bruce suggested courtesy signs for time limits. Burton motioned to build the court at the beach and to use the youth fund account for this. Bill seconded. Motion passed. Bill moved and David seconded to adjourn at 7:40. Motion passed.

Separation Agreement for Darcy: Bill expressed that Darcy wanted to retire and that they wanted to find a way to make this happen for him. In talking with Darcy and our lawyer a separation agreement was agreed on and has been written for the Selectboard and Darcy to sign.

Building Maintenance: Discussion about having Steve being in charge of the town buildings and their maintenance in addition to his other responsibilities. David motioned to have this added to Steve's responsibilities. Bill seconded. Motion passed.

Approval of minutes: Burton motioned to approve the April 17th minutes. David seconded. Motion passed.

Animal Control Officer: Bill motioned to appoint Renee Falconer as the Westmore Animal Control Officer. David seconded. Motion passed. Reviewed and discussed the compensation of the ACO. Burton motioned to pay the ACO \$600/yr paid monthly plus

- If a stray is picked up and someone claims it, it is \$15/day paid by the pet's owner
- If the animal is brought to the shelter, the ACO will be reimbursed \$15 day/per dog
- If the ACO is doing calls, for example checking on licenses, they will be paid at a rate of \$15/hr

CNB Credit Card Application: Bill motioned to approve applying for a business credit card for the Town with Missy and Bill being authorized users of the card. The reason for this is if in the event we need to make large purchases and/or other misc purchases such as stamps for example the card can be used. A debit card is not recommended due to the security risk. David seconded. Motion passed.

VLCT Worker's Compensation: Reviewed the Audit, the transfer station was the biggest area that was under estimated leaving about a \$1500 variance that will most likely be due to VLCT. David asked if Missy can produce a report to show the breakdown of the payroll for the Transfer Station to review this in more detail. Missy will provide this information to him.

Liquor License: Bill motioned to approve and sign the liquor license for White Caps. David seconded. Motion passed.

RT 16 VT Grant Agreement: Burton motioned to sign the VT Grant agreement for RT 16. David seconded. Motion passed.

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Municipal Office landscaping cleanup: Wayne Libby stopped into the town clerk's offering his service for clean-up and mulch of flower beds etc. He provided a quote. Missy presented to the Selectboard. Selectboard ask to see if Perkins Property Management generally does this already. Missy will check.

Correspondence: Reviewed correspondence. Ellen Busby provided the board with a survey she received from the Town Brighton about ATV's for their review. Also received a letter from the ZBA as property owners adjoining the Westmore Community Church notifying us certified about the public hearing to hear its request to appeal the denial to erect an arbor on the church's park parcel.

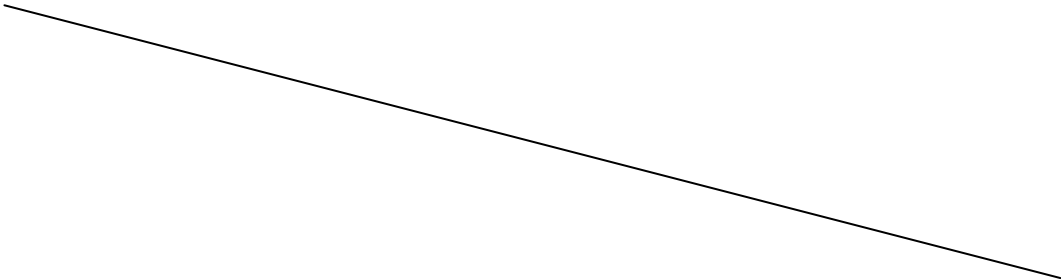
Executive Session: David motioned to go into Executive Session at 7:09pm to discuss personnel issues, Bill seconded. Motion passed. Burton motioned to come out of executive session at 7:33pm, David seconded. Motioned passed.

David motioned to sign and present Darcy with the Separation Agreement and Release for a sum of \$7000. Bill seconded. Motion passed.

Bill motioned to adjourn. David seconded. Motion passed. Meeting adjourned at 7:35pm.

Signed by,

Greg Gallagher
Westmore Town Clerk



Bill Perkins (Chair)

David Stevens

Burton Hinton