

Town of Westmore
Selectboard Meeting Minutes
June 12, 2017

In attendance: Bill Perkins, Chair, Burton Hinton, and Melissa Zebrowski, Town Clerk

Bill called the meeting to order at 6pm.

Additions to Agenda

- None

Road Foreman Report

- The reclaim of Hinton Hill will begin this coming Monday, June 19th and last for two days.

Approval of Minutes

- Burton moved to approve the meeting minutes of May 30, 2017. Bill seconded. Passed

Review of bills and sign Select Orders & Payroll #12

- Burton moved Bill seconded to approve select orders & payroll #12. Passed

New Business

- Charitable donation form/letter & Basketball court- the letter was reviewed. We will wait and see what we get for donations before we move forward with the fence installation to ensure we are staying within budget.
- 2nd quarter water testing – Missy let the board know the select orders includes the fee for the kit to test the water for the 2nd quarter.
- Northwoods Forestry Plan – Missy presented the Selectboard with the forestry plan we asked to have done quite some time ago. Bill is taking home to review.
- Transfer Station
 - Heat/roof quotes – reviewed the quotes for the roof and heat. Burton motioned to award the roof job to Jereme Leblanc. The board asked to have Larry come to the next Selectboard meeting to discuss the heat for the transfer station.
 - Compost Mtn. Lake Cottages – Missy presented the question of whether Mountain Lake Cottages can bring their compost to the Transfer Station. The transfer station only accepts composts from residents not businesses. Missy will call Mtn. Lake Cottages and let Renee know this.
 - Joan Wood keys to old TC Office – Burton moved and Bill seconded to have 2 additional keys made to the old TC office. Joan will keep track of the two keys which will be given to Millie Davis and Mary French.
 - Citizen request/North Beach – Missy presented a citizen request to see if they could put a cross/solar light at the North Beach in remembrance of her children’s father. Discussion ensued and was decided to be tabled to think more about this and consult with David as he was not present.
 - Auditors – Missy presented the Audit Exit Conference letter. The auditors were at the TC June 6-8. They still have more work to do to complete the audit. Once completed, they will prepare a Management Representation Letter that will need to be signed. Overall though the office and practices are in good shape. Nate from Pace & Hawley said for a small town Westmore is a town he would recommend as a model for other small towns to use.

Bill moved and Burton seconded to adjourn at 7:30. Passed.

Signed by,

Melissa S. Zebrowski
Westmore Town Clerk

Bill Perkins (Chair)

David Stevens

Burton Hinton

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