

Town of Westmore
Selectboard Meeting Minutes
June 26, 2017

In attendance: Bill Perkins, Chair, Burton Hinton, David Stevens, Melissa Zebrowski, Town Clerk, Miriam Simonds, Jim Morin, Bruce Tanner, Larry Phipps, David Punt, and Diane Lehder

Bill called the meeting to order at 6pm.

Additions to Agenda

- BBall Donations – Missy noted that we have \$1400 thus far in community donations for the basketball court.
- Municipal Building changes – Missy mentioned new locks on the municipal doors have been installed and that security cameras for the building were installed last Friday June 23rd.
- Present budget status reports – Missy presented a complete budget status report of all funds.

Burton moved to add the additions to the agenda. Bill seconded. Passed.

Road Foreman Report

- Burton reported Hinton Hill is done reclaiming. The reclaiming went well. Fenoff Excavating has started getting prepped to start the bridge work on Hinton Hill.

Committee Reports

- Lister's – Chris reported they had 6 grievance meetings. If the property owner wishes to appeal, they have to appeal to the BCA by July 3rd.

Approval of Minutes

- Burton moved to approve the meeting minutes of June 12, 2017. Bill seconded. Passed.

Review of bills and sign Select Orders & Payroll #13

- Burton moved David seconded to approve select orders & payroll #13. Passed.

New Business

- **Jim Morin** – Jim discussed that he has had to leave a lot of curbside recycling bags due to non-recyclable items being in the bags. He was wondering if a letter could be sent to property owners letting them know what is and isn't considered recyclable. Discussion ensued. Chris mentioned maybe a note on the packs Missy sells. Diane asked about motivating renters. Bill doesn't feel a letter will work. Missy will revise the informational curbside recyclables document to outline more clearly what is and isn't considered recyclable along with "when in doubt, throw it out." Missy will, as she is selling bags, encourage people on the guidelines for recycling etc. The Selectboard encouraged Jim to let people know if issues arise to refer them to the Selectboard. Jim wanted to make sure they would back him and they said they would.
- **Letter of Intent** – Missy presented the letter of intent for the Grants-in-aid Pilot Program. It is a program that guarantees each town a minimum dollar amount with a 20% match from the town to use towards a road project that meets the best management practices for hydrologically connected roads. Steve and Missy attended an informational meeting last week at AOT about this program. Burton moved to sign the letter of intent, David seconded. Passed.
- **Contract for Services** – Transfer station
Burton moved and David seconded to sign the contract for services with Jereme for work to be performed at the Transfer Station. Passed.
- **Contract for Services** – AE Commercial Divers
Burton moved and David seconded to sign the contract for services with AE Commercial Divers for this year's milfoil eradication for 27 days. Passed.
- **BBR Grant** -Burton moved and David seconded to sign the Better Back Roads agreement for Overlook Ln. Passed.
- **DLC License Renewal** – Burton motioned and David seconded to have Bill sign the renewal. Passed.
- **Transfer Station** – Discussion ensued about whether or not to put heat in the room above the recycling area. Larry said heat isn't necessary in this area at this time. The little office they generally warm up in already has heat. Therefore, no heat will be put in the area above the recycling area. Burton asked if there could be a better way to communicate with the transfer station if issues arise, for example, the roof issues. Discussion ensued. It was explained why Steve is over the buildings as he generally is the one to contact contractors for guidance and to get a scope of work when projects come up. Larry said he and the others can meet with contractors to help with this. That he just needs to know who to contact but that he can do this. Larry suggested that when Myers

Bill Perkins (Chair)

David Stevens

Burton Hinton

Town of Westmore
Selectboard Meeting Minutes
June 26, 2017

dumps to put something between the ground and the dump because it leaves big ruts. David suggested to maybe putting staymat and fabric could help with the ruts. Bill will look into this.

NEKWMD - Miriam discussed the notes she took from the NEKWMD meeting. It was also mentioned could we start our own combined composting. Miriam is going to pursue this and we will discuss at the next Selectboard meeting.

Her notes for the June 12, 2017 NEKWMD meeting.

- Northern Border Regional Commission has advised the District concerning a grant opportunity to assist the District with expanding composting infrastructure in our region. The District would solicit projects from regional composters that expand the capacity for accepting and processing food scraps. This grant would assist and support local business interests in that the District would be the lead and owner of any equipment or other infrastructure purchased through the NBRC grant and would let out said equipment to private contractors through a use agreement. The District's goal is to get out of organic waste and turn it over to private parties.
- A District committee to evaluate Act 148 has been established. The committee will conduct a comprehensive review of Vermont's Universal Recycling Law, what works and what doesn't for the NEK, and engage with local representatives and the Legislature about the findings.
- A transfer station attendant training session is scheduled for August 1 in Lyndonville. Participation is encouraged as all facility attendants are required to have some sort of training as part of facility certification. We will need to have coverage if attendants go. It is strongly encouraged as it fulfills part of the facility certifications.
- **Northwoods Forestry Plan** – Bill brought the Forestry Plan back and said he reviewed it. He mentioned there was a lot of reference to doing TMA. It is the Town's choice of doing this, but it costs money. We do have a smart part that could use some thinning but Bill is not in a hurry to do anything. David motioned to sign the forestry plan and Bill seconded. Passed.
- **Agreement** – Ron Fenoff Excavation
David motioned to have Bill sign the agreement after checking with the attorney to make sure the agreement is fine. Burton seconded. Passed.
- **Dog complaint** – Missy presented a dog report from our ACO of a complaint. Each member of the board read the report and would like to have the ACO write a letter to the owners of the dogs stating they need to comply with the town licensing requirement. The board feels the issue is more of a neighbor dispute and not a town issue. Burton motioned to have a letter written from ACO, David seconded. Passed.

Citizen comments

- Diane Ledhar had some questions. She acknowledged that the ATV topic had been tabled but she wondered what tabled meant and if the Selectboard was planning a public discussion. Bill said no public discussion at this time and that the use of ATV's is tabled and we aren't going to do anything in regards to opening roads at this time. Diane also asked if the Selectboard had any plans to do anything with the nude beach. Bill stated we are holding off seeing where and what the state is doing with their project at the South end. Diane thanked the Selectboard for their work, and Missy in appreciation of the communication of minutes with what is going on in town as it is hard when you aren't a full time resident to stay in the loop.

Burton moved and Bill seconding to adjourn at 8:10pm. Passed.

Signed by,

Melissa S. Zebrowski
Westmore Town Clerk

Bill Perkins (Chair)

David Stevens

Burton Hinton