

Town of Westmore
Selectboard Meeting Minutes
August 7, 2017

In attendance: Bill Perkins, Chair, Burton Hinton, David Stevens, Melissa Zebrowski, Town Clerk, Chris Evans, Lister, Miriam Simonds, Ann Marie Barry, and Bruce Wheeler

Bill called the meeting to order at 6:05pm.

Additions to Agenda

- Bill moved and Burton seconded to add the following items to the agenda. Passed.
 - David Punt – part time highway wage
 - Ann Marie Barry on behalf of Mary Lou Barry – Ridge Lane ditches

Road Foreman Report

- Discussed the complaints of class 4 road Tower Lane and wanting it graded. Burton doesn't see this a priority now considering there are other roads such as Long Pond that have/need to be looked at due to wash outs.
- Ellen Bushy requested Hinton Hill be watered because it is dusty. Burton said the magnesium that is left to put down is for Hinton Hill on the construction area of this road. He will try and do in front of her house when he is finishing Hinton Hill.
- There are concerns with the runoff of silt on both sides of the road near the church and old town clerk's office. Burton will talk with Steve about this and see what can be done.
- Ann Marie Barry on behalf of Mary Lou Barry – Ann Marie expressed Ridge Lane road is in bad shape and the culvert is now plugged with dirt and keeps building up. The Selectboard said they will consult with Steve to see if the drainage issues are something we need to address. She also expressed concerned about the road in the winter in the event of an emergency and if/when a regular plow can't plow it. She wondered if the town would be willing to plow it. Bill said we as a town don't plow driveways, but there are people in the area with tractors and such that could help her with this. Chris Evans recommended her and her sister fill out the CARE (Citizens Assistance Registration for Emergencies) form. Missy suggested she call the Town Clerk's office and they could provide her with some names of people.

Old Business

- Sicklebar mower – discussion tabled until next meeting

Approval of Minutes

- Bill moved and Burton seconded to approve the meeting minutes of July 24, 2017. Passed.

Review of bills and sign Select Orders & Payroll #16

- Burton moved David seconded to approve select orders & payroll #16. Passed.

New Business

- Transfer Station – Missy presented the paperwork for the two applicants for the Transfer Station Attendant positions. Discussion ensued. Burton moved and Bill seconded to hire Danny Pooler and Amanda Cook as soon as possible for the position(s) for a rate \$11/hr for the 1st 30days and to be reviewed afterwards. Passed. The Selectboard asked Missy to invite Danny and Amanda to the August 21st Selectboard meeting to meet and go over expectations.
- Recycling – The Selectboard discussed the letter Paul Tomasi sent about proposed waste system changes. Burton and Bill both have similar ideas. Bill is suggesting single stream and eliminating curbside recycling and Burton is also suggesting the elimination of curbside recycling. This is something to consider and look into more closely at during budget time. They would like Jim this year to give 2 bids. 1 just for trash and the other for trash and recycling. The Selectboard would like Missy to call the insurance company to see if we need to two people down at the Transfer Station when it is open.
- Property Donation – Missy presented the 2 parcels that have been offered to us. Discussion ensued. Missy advised the board of what our lawyer Jim Barlow recommends. That is the Selectboard sign a donation agreement. It is like a purchase and sales contract but recognizes that the donor will be making a charitable donation and that no exchange of money is involved. He advises that the town does its due diligence so we don't end up with issues after

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the fact. Each board member will do a site visit individually in the next two weeks, David will read the deed and Bill will review the maps and donation agreement. In two weeks they will come back and discuss their findings and any questions they may have.

- Emergency Operations Plan – Missy presented the EOP plan that wasn't adopted in 2016. Bill was wondering if they have to adopt it and does it need to be a Selectboard member or could it be someone they appoint. Missy will check into this. Missy will forward the link to the class that needs to be taken prior to adopting the plan. Bill will also in the meantime review the class and decide where to proceed next.
- David Punt's wage – David moved and Bill seconded to have David's part time highway wage be \$15/hr. Passed.

Burton moved and David seconded to adjourn at 8:45. Passed.

Signed by,

Melissa S. Zebrowski
Westmore Town Clerk

DRAFT

Bill Perkins (Chair)

David Stevens

Burton Hinton