

Town of Westmore  
Selectboard Meeting Minutes  
November 13, 2017

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In attendance: Bill Perkins, Chair, Burton Hinton, David Stevens, Melissa Zebrowski, Town Clerk, Bruce Tanner, Robert Fitzpatrick, Clayton Butler, Miriam Simonds

Bill called the meeting to order at 6:08pm.

**Additions to Agenda**

- Jacques Roberge
- Church – proposed listing to state register of historical places  
Bill moved and Burton seconded to add the above items to the agenda. Passed.

**Road Foreman Report**

- Clayton said the roads are good and all the roads stakes are up for Winter. The dock at the boat launch has been taken out.
- Shane from VTrans visited. He recommended a structures grant for Lacross Ln. He made various suggestions for what to do with the troubled areas on Cooks Rd.
- David moved and Bill seconded to go into Executive Session at 6:30pm for personnel matters. Passed. Burton recused himself. Moved to come out of executive session at 6:45pm. Bill moved and David seconded to make both Burton and Clayton full time employees effective 10/30/17, Clayton the Road Foreman at a rate of \$25/hr with no health insurance benefits and Burton at a rate of \$18/hr with health insurance benefits. Passed.
- David moved and Bill seconded to make Clayton and Burton's pay retroactive to 10/30/17. Passed. Missy will calculate and pay the differences owed.
- David brought up his concerns about the church gravel pit and how it is being managed. Discussion ensued. Clayton will talk with the pit manager in hopes to correct the issues he and the board has. We currently hold the act 250 permit.

**Approval of Minutes**

- Burton moved to approve the meeting minutes 10/30/17 8:30am & 10/30/17 6pm meetings. Bill seconded. Passed.

**Review of bills and sign Select Orders & Payroll #23**

- Burton moved and David seconded to approve select orders and payroll #23 with the exception of the highway department. Passed
- David moved and Bill seconded to approve select orders and payroll #23 for the highway department. Passed.
- Discussion ensued about the check being paid to the Westmore Association for the trails grant they received. Unintentionally the grant application named the Town of Westmore as the sub recipient instead of the Westmore Association. The grant was an 80/20 in kind match. All bills will initially need to be paid from the town who will then submit for reimbursement from the state of VT. The Westmore Association will reimburse the town for the state and Westmore Association portions of the cost while the town's share will be paid from the trails fund that was voted on earlier this year. David moved and Bill seconded to okay this. Passed.

**New Business**

- Jacques Roberge – Jacques presented the board with the paperwork to be signed for the 2 full time employees. Jacques went over the cost difference between BCBS/\$752 and MVP/\$705 and why he recommends switching companies. He mentioned that we don't offer dental insurance to our employees and his recommendation given the needs of our employees is to not pay for a plan, but rather have an account with a designated per person annual amount (ie: \$300) set aside for each employee to be able to get reimbursed for dental work. Discussion ensued about how much the town and employee should contribute towards health insurance premiums. Bill said he'd like to review this over the next year and make the necessary changes in our personnel policy to reflect what amount the town and employee will pay based on the plan chosen. David moved and Bill seconded to pay 100% of the 2 single plans for 2018.
- Appropriation – Missy explained the Barton Senior Center has dissolved and a new organization named Barton Area Senior Services Inc. will now be providing these services. BASSI is requesting the funds that were to be appropriated to the Barton Senior Center be re-directed to them. Missy explained VLCT said it would need to go back to the voters for approval, however, BASSI explained other towns like Barton and Glover have voted to pay from the General Fund in order to get around this. David moved and Bill seconded that the payment on the appropriation is contingent on another call to VLCT to verify that it is to pay from the general fund. Passed.
- Budget Meetings – discussion ensued about the budget meetings dates for our 2018 budget. The 4 budget meetings will be held **11/20/17 at 6-8, 12/14/17 at 6-8, 1/4/18 6-8, and 1/18/18 at 6-8.**

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**Bill Perkins (Chair)**

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**David Stevens**

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**Burton Hinton**

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- Church – Missy let the board know that the church submitted an application to be placed on the state register for historic places. The committee at the state level was looking for comments.

**Public Comments**

- Bob Fitzgerald asked about the status of recycling after 12/31/17. Discussion ensued. Burton moved and David seconded that there will be no curb side recycling pick up after 12/31/17. Passed. Curb side pick of trash will continue. The SB will talk to Amanda about the hours of the transfer station considering this change.

Burton moved and David seconded to adjourn at 8:22. Passed.

Signed by,

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Melissa S. Zebrowski  
Westmore Town Clerk

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**Bill Perkins (Chair)**

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**David Stevens**

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**Burton Hinton**