

Town of Westmore
Selectboard Meeting Minutes
May 29, 2018

In attendance: Bill Perkins, Chair, David Stevens, Peter Hyslop, Melissa Zebrowski, Town Clerk, Clayton Butler, Julie Mountain, Jason BreMiller, David Cousins, Ralph Bailey, Miriam Simonds, Huson Allen, Barry Guitar, Carroll Guitar, Raymond Lanier, Russell Curtis, Cynthia Kriebel, Colm Darcy, Carol Radin, Gary Seslar

Bill called the meeting to order at 6:00pm

Additions to Agenda

David moved and Bill seconded to add Westside Lane to the agenda. Peter recused himself due to conflict of interest. Passed.

Road Foreman Report

- Clayton reported the roads are good. The section of Cooks Road is torn up. They are putting in a new 18” culvert. Once completed they will close up the road and leave as dirt for now.
- Bill Valley Lane – This project has been completed and was covered under the grants in aid pilot project signed last year. Clayton will call Doug from NVDA to inspect the finished project. The next grants in aid project monies will be used to continue working on Big Valley Lane.
- Clayton reported the ditches on Perkins Lane have been taken care of. Hinton Hill has been turned over to Pike to pave the final coat of pavement. Pike will seal all the cracks prior to paving.
- Sweet Tree Holdings called Clayton about getting permission for road access to Jobs Pond Camp Lane and Bald Hill Pond Road. They are looking to haul sap from these two locations in the Spring as they recently signed a 25 year lease with the Red Dam Conservatory. Clayton advised Sweet Tree to contact our Selectboard and the landowner on Job’s Pond to begin a discussion.

Local Citizens

- Russell Curtis asked about if we pass an ordinance at the South End how will this be enforced. The board at this time doesn’t know when and if they will be passing an ordinance. They will have to address enforcement at that time if an ordinance comes to pass.

Transfer Station

- Bill asked the board about the 2 old dumpsters and how to dispose of them. David suggested calling Paul Tomasi for advisement.
- Discussion ensued about recycling and creating shoots to sort the recycling when it is brought down in place of dumpsters during the summer months. David moved and Peter seconded to have Bill buy the material to build the shoots for the recycling and to call Paul Tomasi about NEKWMD picking up the recyclables. This will not require townspeople to sort their recycling for curbside pickup. This will remain the same.

Approval of Minutes

- Bill moved and Peter seconded to sign the meeting minutes from 5/14/18. Passed.

Review of bills and sign Select Orders & Payroll #11

- Bill moved Peter seconded to approve select orders & payroll #11. Passed.

Old Business

- Julie Mountain – Old Cottage Lane – discussed ensued about clarification of where the class 4 road ends and the private road begins to help in addressing the drainage issues and where to direct the water to go. Julie would like to make sure the mature hemlocks are protected when grading the road because this protects the bank along her property. Clayton suggested to Ray Lanier to have the property owner where the drainage issues are to put in a catch basin and DI because it’s on the private section of the road. The Selectboard concurred after discussions and measuring the road multiple times the class 4 section (town road) does end near the mailboxes. The board will have this changed when we complete our next VT Certificate of Highway Mileage.
- Butler Family Auto Invoices – discussion ensued about the unpaid invoices received recently dating back to 2015. Missy found no record of receiving the invoices or them being paid. The SB asked Missy to call Jim Barlow to discuss the situation with him and his thoughts on offering to pay half and report back to the board. Missy said Butler’s provides slips as supporting documentation upon her request for the off road diesel but not for the VT state inspections or tire swap. Missy recommended not paying those bills due to lack of supporting documentation. Discussion ensued about when fuel deliveries and requiring the slip to be left at the town garage. This doesn’t occur now but rather comes mailed with the invoice. Once the board knows what Jim’s response is Bill will call Butler’s about the invoices and request slips be left at the town garage upon delivery. In the meantime, the board requested Clayton to put fuel pricing with other companies out to bid.

New Business

- Mad Brook Lane – Jason BreMiller presented his concerns over the traffic coming through his property on Mad Brook Lane along with the contradictory signage for parking and where the Bald Mountain trail is. He asked if there is any recourse and

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David Stevens

Peter Hyslop

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if we could clarify the signage and have the parking space below Kristen Olbrys's property more viable. Discussion ensued about pent roads and the process. The Selectboard and Clayton will address the signage issue. Clayton will remove the "no parking during winter months" sign and put a "Bald Mountain Trailhead Parking here" sign just below Kristin's house where people often park. Before making any other decisions David would like to go up to Mad Brook Lane and look around. He wants to talk with Luke O'Brien from the state. Jason will come back in about a month to follow up with the board to see where things are at.

- Old Cottage Lane – Ray brought up concerns about the increased traffic on Old Cottage Lane. Many people are being guided by their GPS's to Old Cottage Lane for public beach access. He and others on Old Cottage Lane are looking for better signage. Possibly a sign that says "No Lake or Public Beach Access." The Selectboard is going to look at and evaluate the best placement of signage to address these concerns.
- Westside Lane – Peter recused himself due to conflict of interest. David wanted to follow up about getting the road surveyed as discussed at the 2/20/18 SB meeting. David will call Ken Saulzman to survey.
- Curb Cut Permit – David moved and Bill seconded to approve Lynn & James Murphy's curb cut permit. Passed.
- Pace & Hawley – David moved and Peter seconded to have Bill sign the engagement letter with Pace & Hawley. Passed.
- Painting Bids – all sealed bids were opened and reviewed. Peter moved and David seconded to award the bid to Hill Top Painting. Passed. The awarded bid was \$520 more than 4 Seasons painting however the board felt it was a more complete bid in explaining what work would be completed. There were 3 bids in total. 4 Seasons Painting for \$4800, Hill Top Painting for \$5320 and Annette's Painting for \$9000. Bill recused himself due to conflict of interest.

Correspondence

- Missy presented a letter from an HR Consultant from VLCT. She relayed that they offered to review our policies for free and could aid in creating job descriptions. This is a service they provide for free because we are a PACIF member. David moved and Bill seconded to have Peter work with VLCT on this project. Passed.
- Missy presented a letter from New England Waster Services notifying us of their 2% tipping fee increase.
- Missy presented a letter from NEKWMD about the law requirement for recyclables for events held on town or state owned property or adopting a carry in carry out policy. The board said this doesn't apply to us as we don't have trash cans etc in any of our public areas.

Bill moved and David seconded to adjourn at 9:18pm. Passed.

Signed by,

Melissa S. Zebrowski
Westmore Town Clerk