

Town of Westmore
Selectboard Meeting Minutes
June 25, 2018

In attendance: Bill Perkins, Chair, David Stevens, Peter Hyslop, Melissa Zebrowski, Town Clerk, Clayton Butler, Peg Hyslop, Andrea Cook, Amanda Cook, Jennifer Harlow-Jacobs, Renee Hamel, Dale Bingham, Norm Patenaude, Joseph Gresser, The Chronicle, Russell Curtis, Miriam Simonds, Tim Wilkinson, Timothy Gray

Bill called the meeting to order at 6:00pm

Additions to Agenda

David moved and Bill seconded to add Transfer station and Tim Wilkinson to the agenda. Passed.

Road Foreman Report

- Clayton reported they have been hauling out of the long pond pit to fix the washed out areas on Long Pond Road and Tower Lane.
- New padlocks have been installed in all necessary areas.
- Clayton asked the board to approve the purchase of stinger blades for the grader. David moved and Peter seconded to approve this purchase. Passed.
- Clayton discussed the difficulties with the sickle bar mower and asked if he and Peter could work on pricing and possibly replacing it. David moved and Bill seconded to have Peter work with Clayton on this. Passed.
- Discussion ensued about widening the road going to the back of the transfer station. This will help in the concerns Amanda has about placement of the 10 yd dumpsters.
- Discussion ensued about not accepting hazardous materials and the process. Hazardous materials are not accepted at the transfer station. A sign will be ordered to put at the Transfer Station. Bill moved and David seconded to have Missy/Clayton purchase this sign. Passed.
- Jim Currien- VLCT PACIF Loss Control. Everything looks good, and all concerns from last year's loss control report have been addressed. Jim recommends installing heat detectors in town garage and to apply for a grant in the fall to help cover most of the costs.
- Hinton Hill – turning into a class 2 road classification. Clayton has talked with Charleston. They are willing to do this but not until next year so they can budget accordingly. A car study will be required.

Approval of Minutes

- The 6/11/18 meeting minutes are tabled for signature until next meeting per an amendment needing to be made. Peter moved and David seconded. Passed.

Review of bills and sign Select Orders & Payroll #13

- David moved and Peter seconded to approve select orders & payroll #13. Passed.

Old Business

- RFP Services – Missy asked if the board wanted to do a RFP (request for proposal) for banking services considering it hasn't been done for awhile. The board thought this was a good idea. David moved and Peter seconded. Passed.
- Milfoil – discussion tabled until Missy can get a budget report of this fund.

New Business

- Sweet Tree Holdings – Timothy Gray from Sweet Tree asked the board about what they would need from them to get a truck and dump trailer holding a 1000 gallon poly tank up to Jobs Pond and County Road to gather sap. They recently signed a lease agreement with Red Dam Conservatory. The board said any improvements that Sweet Tree wants to make to the road has to come to the board. The board requested Sweet Tree to come back with a proposal of what they would like to do. In the meantime, Clayton will look at the culverts on the class 4 section of this road.
- Jennifer Harlow-Jacobs – Orleans County Special Investigations unit. Ms. Harlow-Jacobs introduced herself as running for Orleans County Sheriff. She discussed her qualifications and reasons why she is running for this position.
- Pike – Norm came in with QC employee Dale Bingham to discuss the email about Recycled Wrap versus Virgin Mix wrap. He wondered if the Selectboard had any questions regarding this. Dale said no evidence of problems with recycle wrap being in asphalt and that 20% of mixes have wrap in them. There shouldn't be any concern and that asphalt tends to use the largest amount of recycled material. The Selectboard and Clayton asked when Hinton Hill was on the calendar to be paved. Norm indicated towards the end of July.
- Bulletin board repair – Missy brought up the broken board. Bill offered to fix the door.
- Driveway sweeping – Clayton offered to have Burton and Darcy do it.
- VT Cares request – David moved and Bill seconded to allow VT Cares to use our parking lot with a 10x8 canopy for the poker run on Lake Willoughby in the event it gets rained out and can't be done via boats on the water.
- Co-chair of Selectboard – David moved and Bill seconded to nominate Peter Hyslop as the co-chair of the Selectboard. Passed.

Bill Perkins (Chair)

David Stevens

Peter Hyslop

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- Dogs at beach – discussion ensued about enforcing the issue of dogs on the beach. Missy will let the ACO know to move forward with enforcing this ordinance and to work on getting the tickets for ticketing.
- NVDA – Missy presented the updated town officers contact information for signature. David moved and Peter seconded to have Bill sign and to pay the dues of \$500.
- DLC renewal of liquor license – David moved and Peter seconded to sign the DLC for Northern Exposure. Passed.
- Excess Weight Permit – David moved and Peter seconded to have Bill sign the permit for Transport Van-Lor. Passed.
- Contract for Services – Hilltop Painting LLC Bill motioned and Peter seconded to sign the contract pending the document printing is corrected. Passed.
- Tim Wilkinson – Tim presented his concerns his insurance company has about the only private area of North beach being used for public use. Tim would like to subdivide the property and gift it to the town. After the subdivision is complete he would like to have his property reassessed and his taxes adjusted accordingly. All board members were receptive to this idea. David moved and Peter seconded to move forward with this and contact Jim Barlow on how to proceed. Passed.

Correspondence
Executive Session

- Peter moved and David seconded to go into executive session at 9:05pm for personnel discussion. Passed.
- Peter moved and David seconded to come out of executive session at 9:15pm. Passed. No action taken.

Peter moved and Bill seconded to adjourn at 9:18pm. Passed.

Signed by,

Melissa S. Zebrowski
Westmore Town Clerk