

Town of Westmore
Selectboard Meeting Minutes
November 13, 2018

In attendance: Bill Perkins, Chair, David Stevens, Peter Hyslop, Melissa Zebrowski, Town Clerk, Russell Curtis, Burton Hinton, Peg Hyslop

Bill called the meeting to order at 6:03pm

Additions to Agenda

Bill moved and David seconded to add the Westmore Community Church ROW easement deed and Paul Gillies letter from 2015. Passed.

Road Foreman Report

- The Mack truck repairs have been completed.
- David had information about a truck at Clark's for him to look over.
- Mary Theotokos Church pit- discussion occurred and Clayton will go down again to check on Gingue's progress as it appears a lot of gravel has already been removed.

New Business

- Dog ordinance – Missy gave the board Jim Barlow's draft dog ordinance to review for the next meeting in anticipation of signing the new ordinance. Once approved, Missy will follow the state statute requirements to complete the adoption process of the new ordinance.
- Transfer Station – discussion occurred about the changes coming with Jim Morin getting done. Burton told the board he would take the Transfer Station position that is being created. Peter will continue creating the job description for this position along with a Highway job description. The highway position will be advertised within the next week in the Chronicle and Caledonian Record.
- RCT Letter – Peter motioned and Bill seconded to accept Glen Harter's resignation and to appoint Russell Curtis to fulfill this term ending in July 2021.
- VT Rte 5a properties – the next step in selling this land is to have an appraisal done. Peter moved and David seconded to have Bill call Brian Simoneau, a licensed appraiser, to hire and appraise these properties.
- Trails Grants – Westmore Association - Missy explained the Westmore Association is applying for a trails grant for next year and discussed the in kind match needed for the grant. Westmore Association will be the fiscal agent of the grant as they were able to obtain a DUNS number. Between our annual appropriation to Northwoods Stewardship Center and the trails grant line item in the budget it will cover all but about \$1000 of the \$2850 in kind match that the Westmore Association will be responsible for.
- Paul Gillies letter from 2015 – the board found that premature general public knowledge of the matter needed to be discussed in executive session as it would place the town at a substantial disadvantage and voted to go into executive session motioned by Peter seconded by David at 7:30pm. Peter motioned and Bill seconded to come out of executive session at 7:55pm. Action taken: motion made by Peter, seconded by David to schedule a meeting with Jim Barlow to discuss the letter further. Passed.
- Westmore Community Church easement deed – it has been agreed to keep the draft document of the easement deed Jim Barlow prepared as written. David moved and Peter seconded to give Peter or Bill permission to sign the easement deed. Passed.

Approval of Minutes: David moved and Peter seconded to approving the October 29, 2018 meeting minutes. Passed.

Review of bill and sign Select Orders & Payroll #24 – David moved and Peter seconded to sign SO & PR #23. Passed

Correspondence:

- Letter from Linda Michniewicz about her absence from the LR school board meetings while she is away. Bill said he would follow up with her.

David motioned to adjourn at 9pm, Bill seconded. Passed.

Signed by,

Melissa S. Zebrowski
Westmore Town Clerk

Bill Perkins (Chair)

David Stevens

Peter Hyslop