

Town of Westmore  
Selectboard Meeting Minutes  
May 14, 2018

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In attendance: Bill Perkins, Chair, Peter Hyslop, Melissa Zebrowski, Town Clerk, Clayton Butler, Miriam Simonds, Paul Choquette, Julie Mountain

Bill called the meeting to order at 6pm.

**Additions to Agenda**

Peter moved, Bill seconded to add the following to the meeting agenda. Passed

- Garage Repairs – Jereme Leblanc

**Road Foreman Report**

- Clayton reported Barton Electric is interested in LED lights. We would see a decrease in cost of our street lights. Barton Electric doesn't have the money yet for this project. Clayton meeting them next Thursday 5/24/18.
- Hinton Hill has started and should be done this week.
- Todd Eaton from Better Back Roads has been rescheduled to Wednesday May 30<sup>th</sup>.
- Magnesium will be put on the roads starting in June.
- Overall the roads are in good shape.
- Missy presented Clayton and the board with the Grants in Aid Letter of Intent for next year. Peter moved, Bill seconded to sign the letter of intent for next year. Passed.
- Mary Theotokos Church Pit- board discussed Newark taking 6000 yards and fulfilling our contract obligations for this year thus us not having to buy any for this year. Bill moved, Peter seconded to allow Newark up to 6000 yards of gravel for this year and to find a way to ensure they are only taking 6000 yards.
- Darcy came in this week. He and Burton got a lot of work done.
- Garage repairs – Jereme did a walkthrough of the issues with the garage. Door casing are rotting. Broken vinyl, replace roof panels. Jereme will provide a list of materials and labor cost. Should be under \$1500. Will ask him to come back to us if it's over \$1500. Bill moved, Peter seconded to let Jereme start on the door repairs. Seconded.
- Reviewed the paving reserve fund monies. After paving Hinton Hill we will have about \$90k left in the reserve fund that could go towards Peene Hill if we put this out to bid.
- Hinton Hill paving contract signature – Peter moved and Bill seconded to sign the contract with Pike Industries for the top coat pavement. This contract wasn't officially signed last year when the bid was awarded to them.
- Julie Mountain – expressed concern that the private road area of Old Cottage Ln is going to regrade the class 4 section of Old Cottage Ln to fix a property owner's drainage issue that is in the private road area. Discussion ensued. Peter will drive down and measure and if everything is okay Bill will write a letter asking that the class 4 section of the road be left alone with Julie being cc'd on the letter.
- Butler Family invoices – Missy presented multiple unpaid invoices that Butler Family Auto sent us. The board reviewed asked Missy to look into these further to make sure the off-road diesel bills align with our general usage. If so, Missy will pay the invoices but will advise Butler's she won't be paying the VT state inspection and tire swap invoices without proper documentation to support them. Butler's did provide slips for the off-road diesel invoices.

**Transfer Station**

- Miriam updated on the May 8<sup>th</sup> WMD meeting. Discussion ensued about the recycling tipping fee increase.

**Approval of Minutes**

- April 30, 2018 meeting minutes – Peter moved, Bill seconded to sign the meeting minutes. Passed.

**Review of bills and sign Select Orders & Payroll #10**

- Peter moved Bill seconded to approve select orders & payroll #10. Passed.

**Old Business**

- North Beach – gate/cleaning – Discussion ensued about getting students from LR to clean the beach to meet their community services hours. As for the gate opening/closing the board is holding off on this. Signs are needed at the North Beach area that indicate no overnight camping, no glass bottles and the dog ordinance. Clayton/Missy will get signs ordered.

**New Business**

- Milfoil Grant/Bids – reviewed this year's grant agreement. Reviewed bids for milfoil grant. Bill moved and Peter seconded to award the bid to AE Commercial Diving for \$1300/day with the number of days to be determined.. They were the sole bidder. Passed.
- Basketball Courts – reviewed the quotes from Round Hill Fence & VT Recreational Surfacing. Peter moved and Bill seconded to award to VT Recreational Surfacing using vinyl fencing and preparations for a gate. Total amount of \$4967. Passed.

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Bill Perkins (Chair)

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David Stevens

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Peter Hyslop

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- Excess Weight Permits – David moved and Peter seconded to have Bill sign the excess weight permits for Structural Wood Corporation, Calkins, and Camp Precast. Passed.
- Excess Weight Permits – Peter moved and Bill seconded to sign the excess weight permits for Alan Poirier & JP Sicard
- Joan Wood – Bill moved and Peter seconded to allow the ladies aid/church to use the old town clerk’s office for this years treasure shop.
- Transfer Station – board reviewed 2 letters of interest. Peter moved and Bill seconded to hire Thea Pion with a 30 day trial. Passed.

Bill moved and David seconded to adjourn at 8:45pm. Passed.

Signed by,

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Melissa S. Zebrowski  
Westmore Town Clerk